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**ARGYLL & BUTE COUNCIL**

**AREA COMMITTEES**

**CORPORATE SERVICES**

**April 2009**

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**EXTRACT OF MINUTE OF CHORD PROGRAMME MANAGEMENT BOARD 20  
MARCH 2009**

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**2. CHORD PROGRAMME GOVERNANCE ARRANGEMENTS**

Proposed CHORD Programme Governance and Management arrangements to ensure that the decisions taken by the Council and the Executive on 27 November and 18 December 2008 would be taken forward in a way which was planned, transparent and accountable were considered.

**Decision**

1. The CHORD Programme Governance and Management arrangements were agreed;
2. Area Committees would accordingly decide which local Councillors would be core members of the Project Board, along with the link Director. The Programme Management Board (PMB) expressed the view to Area Committees that the local Councillors appointed to be core Members of a Project Board should be the minimum number necessary for the effective management of the projects, rather than on the basis of wider stakeholder interest which could be accommodated in other ways. Project Boards would invite non-core membership of a project board.
3. Project Boards will be supported by a Project SRO and Project Manager and will be administered by the relevant Area Corporate Services Managers;
4. The PMB noted Councillor Walsh and Councillor Robert Macintyre had decided that they will not be part of the core membership of the respective Project Boards within their area;
5. Robert Pollock, Head of Economic Development and Strategic Transportation will be the Senior Responsible Officer for the Programme. Another Officer yet to be identified will be seconded to the post of Programme Manager initially for 6 months; Project Managers, assembled from within Development Services, will be identified; and
6. The Director of Corporate Services will advise Area Committees and Project Boards of the arrangements for taking the programme forward.

(Reference: CHORD Programme Governance and Management Plan dated March 2009, submitted)

Appendix 1